**JOB SAFETY ANALYSIS (JSA)**

**CHURCH JSA REGISTER**

This Job Safety Analysis [JSA] document is designed as a Risk Management reference to assist church members understand and assess risks associated with specific tasks and work carried out on church property.

Each completed entry is entered alphabetically into the church’s JSA Register as a reference manual to facilitate awareness and consultation prior to the task being carried out. Church members are encouraged to add topics.

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| --- | --- |
| **ALPHABETICAL LISTING**  **A** | **BRIEF TITLE OF TASK** |

**WHICH TYPE OF RISK MANAGEMENT DOES THIS ANALYSIS COVER? Tick one or more ✓**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Machinery and Equipment** | | **People - General** | | | **People - Actions** | **People - Health** |
| **Vehicle** | | **Manual Handling and Lifting** | | | **Electrical** | **Working at Heights** |
| **Hazardous Chemicals** | | **Working outdoors** | | | **Building Work** | **Emergency** |
| **Other [*Specify*]** | | | | | **Other [*Specify*]** | |
| **A.**  A GENERAL DESCRIPTION OF THE STEPS OF THE TASK | | 1.  2.  3. | | | |
| **B.** WHERE IS THIS TASK CARRIED OUT? | |  | | | |
| **C.**  WHAT ARE THE POTENTIAL HAZARDS AND RISKS OF THIS TASK? | | 1.  2.  3.  4. | | | |
| **D.**  DEFINE THE STEPS WHICH WILL CONTROL THE POTENTIAL HAZARDS AND REDUCE RISKS | | 1.  2.  3.  4. | | | |
| **E.** COMMENTS AND REFERENCES | | Form: | | | |
| Assessment carried out by | | |  | | |
| Assessment reviewed by | | |  | | |
| Date prepared/revised | | |  | | |